

Special Board Meeting  
**NEVADA STATE BOARD  
OF  
HOMEOPATHIC MEDICAL EXAMINERS  
AT**

**Cancer Screening & Treatment  
Center  
521 Hammill Lane  
Reno, NV 89511**

**Thursday, December 14, 2006 at 5:00 p.m.**

**MINUTES**

President Kilgore called the meeting to order at 5:02 p.m. after determining there was a quorum of members present. Those present were:

**Board and Staff:**

Valerie Kilgore, President; Bruce Fong, Vice President (via phone from Chicago, Illinois); Fuller Royal, Secretary-Treasurer; Diane Kennedy; Daniel Royal (via phone from Las Vegas, Nevada); John LaGatta (via phone from Los Angeles, California); Nancy Eklof, Executive Director; Ned Reed, Deputy Attorney General and Board's Legal Counsel (via phone from Carson City, Nevada).

**Visitors:**

Joe Brown; Tiffany Van der Stoker; Inge Gerber

3. **Approval of today's agenda.**

**Motion:** Diane Kennedy moved to approve the agenda.

**Second:** Fuller Royal

**Action:** Passed unanimously

4. **Set time for meeting adjournment.**

**Motion:** Diane Kennedy moved to adjourn the meeting by 6:00 p.m.

**Second:** Fuller Royal

**Action:** Passed unanimously

5. **Motion:** Fuller Royal moved the Board review and discuss deletions/additions in Articles 1 and 3 presented during the 16 November 2006 meeting of the Board, make any changes as deemed necessary and vote to accept or reject the final language.

**Second:** John LaGatta

**Action:** Passed unanimously

**Article 1.** Section 1 is hereby amended as follows:

Section 1. The rules contained in the 10th edition of Robert's Rules of Order shall govern the Board ~~[and the NIR Board]~~ in all cases to which they are applicable and in which they are not inconsistent with these bylaws, or in conflict with any part of NRS 241, NRS 630A, NAC 630A or any other Nevada Revised Statute.

Fuller Royal explained the BHME cannot establish rules of order for another Board, such as the NIRB. Therefore, "and the NIR Board" should be removed from Article 1, Section 1.

**Article 3.** Section 1 is hereby amended as follows:

Section 1. The regular meetings of the Board shall be held ~~[in Las Vegas]~~ in January each year and ~~[in Reno]~~ in July each year;

Section 2: The regular meeting held ~~[in Las Vegas]~~ in January shall be known as the annual meeting and shall be for the purpose of ~~[electing officers,]~~ receiving reports of officers and committees, and for any other business that may arise;

Fuller Royal explained LCB File No. 125-06 containing similar language was adopted by the Board on 2 November 2006, and is being submitted to the LCB for approval of the Legislative Commission. The Bylaws cannot be in conflict with NAC 630A.

**Motion:** Fuller Royal moved to accept the changes in Articles 1 and 3, Sections 1 and 2.  
**Second:** John LaGatta  
**Action:** Passed unanimously

6. **Article 5.** Section 2 is hereby amended as follows:

Section 2. The President of the Board, *or the Vice President if the President is absent or unable to function for any reason*, with the exception of the Executive Committee and a Nominating Committee, shall appoint committee members, the committee chair and direct their respective duties as set forth in Robert's Rules of Order, 10<sup>th</sup> edition. The President may appoint members to committees that are not members of the Board, with the exception of the Executive Committee and the Compliance Audit Committee. Committee members serve until removed by the appointing authority or their successor is appointed. All standing Committees, except the Executive Committee, will be reviewed by each newly elected President and the results of that review will be presented to the Board during the President's report. Any recommended changes in the committees or their make up will be presented to the Board. A majority of Board members present at a meeting may rescind or over rule the Presidents committee decisions;

Fuller Royal explained the added language is designed to enable the Vice President to continue as the Chair whenever the President is unable to do so for any reason.

**Motion:** Fuller Royal moved to approve the additional language in Article 5, Section 2.  
**Second:** John LaGatta  
**Action:** Passed unanimously

Fuller Royal explained there are penalties for licensees and certificate holders not practicing in compliance with NRS 630A and NAC 630A Penalties should be in place for Board members not in compliance with the Policy and Bylaws Manual of the Board. The new language will become Article 7 and will replace the current Article 7, which will become Article 8.

After reading and discussing the proposed language, the Board suggested new language and minor changes, which will be presented with the original language during the next Board meeting:

EXPLANATION: Matter in *italics* is new language; matter in *underline italics* is language added during the 14 December 2006 meeting; matter in brackets [~~omitted material~~] is material to be omitted from the original Section 2.

*Article 7: Complaints Filed by Board Members; violation of the Policy and Bylaws:*

*Section 1: If a board member files or aids and abets another to file an open meeting law complaint with the Attorney General's Office or any other complaint with a governmental agency, other than a complaint constituting grounds for disciplinary action pursuant to NRS 630A.390, pertaining to a Board action or inaction, or the conduct of a Board officer or the Executive Director, and the complaint is deemed to be without merit by the Attorney General's Office or other governmental agency considering it, the Board may separately review this complaint to determine if the complaint was frivolous and filed to harass the board or any board members. If, after a meeting, the Board determines that the complaint was frivolous and intended by the Board member to harass the Board or any of its members, it may impose upon the Board member the discipline allowable in section 2 of this article.*

*Section 2: A Board member that does not comply with the Policies and Bylaws of the Board may be suspended from participating in Board or Committee meetings for a period of time not to exceed six (6) months by a majority vote of the Board during a regular or called meeting at which a quorum is present. The Board's Secretary-Treasurer shall notify the Office of the Governor by certified mail within 7 days following the meeting wherein such action has been taken. ~~A board member who is suspended from participating in Board or Committee meetings pursuant to this section shall not be entitled to notice of these meetings pursuant to chapter 241 of NRS.~~ (Discussion Only)*

7. **Article 7, Section 2** of the Policy and Bylaws Manual is hereby amended as follows:

*Article 8: Amendment to Bylaws, Section 2:* All amendments and changes in the official policy manual require a two thirds (2/3) vote of the Board *during a regular or called meeting at which a quorum is present* ~~[for approval]~~.  
**(Discussion Only)**

8. **Public comment.** None

9. **Announcements.** The Chair announced a Special Board teleconference meeting will be held at 5:00 p.m. on 20 December 2006 to discuss and act upon Agenda Items 6 and 7.

14 December 2006

Minutes  
Approved 27 January 2007

Homeopathic Medical Board

10. **Adjournment.**

**Motion:** Bruce Fong moved the meeting be adjourned

**Second:** John LaGatta

**Action:** Passed unanimously

Adjourned at 5:37 p.m.



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**F. Fuller Royal, Secretary-Treasurer**

14 December, 2006  
**Date**